

VAIL SCHOOL DISTRICT
Cottonwood Elementary School
Site Base Council Meeting Minutes
September 20, 2016, 4:30 PM

The meeting of the Cottonwood Site Base Council was called to order by Mrs. Mary-Helen Douglas. Members present were: Mrs. Amanda Jensen, Mr. Tom Kruszewski, Mrs. Anabelle Pearson, Mrs. Chrissy DeBono. Mrs. Carol Saldaña and Mrs. Tracy Kurz were absent. Also present included, Mr. John Nunes, Mrs. Brittany Camden and Mrs. Bobbi Mayeux.

Mrs. DeBono moved to approve the Minutes of August 16, 2016, Mr. Kruszewski seconded, the motion carried.

Member Reports:

Amanda Jensen shared information she had collected from parents regarding the volunteer of the month parking space and the difficulties maneuvering through the parking lot during dismissal. There are several parents who have voiced their frustration. Mrs. Jensen offered several options to consider with the dismissal process and with the volunteer of the month parking spot. Some of the ideas included possibly not using the middle lane in the parking area as most parking spots are not being used due to parents not being able to get into the parking lot or are blocked from gaining access, another possible option is to use the front loop all of the way around to the marquee area for first grade pick up to extend the line more, and possibly having a pickup/drop off parking spot close to dismissal for the parents that have to pick up their child early for an appointment.

Administrative Report: Mrs. Mayeux reported on the following:

- Current Enrollment: 623
- New Hire-Samantha, Instructional Para, Carmen Dettmer, Ashley Crosby & Amber Todd-Sped Para
- Resignations-Cheyenne Peterson & Cassie Adkins

September Activities:

- Scholastic Book Fair (9/12-9/23)
- CWE Spaghetti Dinner (9/22)
- Fall Break (9/24-10/16)
- Fall Intersession (9/26-9/29)

October Activities:

- Return From Fall Break (10/17)
- Bucketfiller Assembly (10/20)
- 5th Grade Living History (San Diego) Parent Night (10/20)
- PTSA Fall Festival (10/21)
- Red Ribbon Week (9/24-9/28)
- Boosterthon Kick-Off Assembly (9/24)
- Family Reading Time (10/27)
- Coffee w/YOU! (10/28)
- Picture Retakes & Class Pictures (10/28)

Acknowledgment of Public Request to Speak:

Mrs. Tripp addressed the Site Council about her concerns for our parking lot and was curious about the possible changes to the area. Mr. Nunes will be addressing the issue in his section of the Agenda item.

Recognitions:

Brittany Camden recognized the Cienega Rotary Club for their weekly contributions of food bags provided to our families that are in need. It is an amazing service that they provide to our school!

Chrissy DeBono recognized Carol Saldaña for always being willing to step into her role as our furry mascot and doing it with a smile!

Mrs. Mayeux recognized the following individuals:

Debby Gunderson, Bobbie Christensen, and all the volunteers for making book fair successful!

All staff for their tireless hours and hard work preparing for parent/ teacher conferences & PTSA for providing a delicious dinner!

Lorena Sutton, Kristin Salerno Mimi & Tammy Thomas for organizing and their volunteer time on a Saturday to help leadership training for Peer Mediators and Coyote Safety Patrol.

Consent Agenda:

ACTION

- A. Field trips: **(Approve)**
 - Sped Students to Bookman's (9/23/16)
 - Sped Students to Tucson Village Farm (11/2/16)
 - 5th Grade Students to Maritime Museum and H & M Landing, San Diego (4/29/17-4/30/17)

- B. Fundraisers: **(Approve)**
 - Costco Night (10/22)

Mrs. Pearson moved to approve the Consent Agenda as presented. Mrs. DeBono seconded, the motion carried.

Old Business: (None)

New Business:

INFORM & DISCUSS

- A) **CWE Parking Lot:** John Nunes, Deputy Director of Safety and Security, presented information regarding the background on the land and property of Cottonwood and how the original routing of traffic was supposed to look like when the school first opened. Mr. Nunes' presentation generated many

discussions on how we could improve the flow of traffic and how we can take away the frustration level of parents. An option that was discussed was about paving the back dirt parking lot behind the preschool area, but the cost would be enormous and possibly not feasible. Other ideas included reiterating the parking lot safety guidelines for dismissal by having the teachers and staff share with parents about reviewing the CWE website and the monthly Coyote Call that shares the information. The Volunteer of the Month parking spot was discussed again and decided that the parking spot will be available to the volunteer of the month from 7:30 to 1:45, all other times it will be open to any of our cottonwood family members. The Site Council also agreed that a parking lot committee be formed to research more details on how the drop off and dismissal could flow easier in our front parking lot. John Nunes has agreed to be a part of this committee. Mrs. Mayeux will connect with Mr. Nunes to check his availability for the meeting and also is welcoming names of interested family members that wish to be a part of the committee.

- B) CWE Budget 2016/2017 School Year:** Mrs. Mayeux presented the Maintenance and Operations budget for Cottonwood for the 2016/2017 school year. The amount given to Cottonwood was \$36, 918 to use towards teacher materials and supplies, health aide supplies and technology repairs.
- C) Proposition 449:** Mrs. Mayeux shared a fact sheet about Proposition 449. The Vail Governing Board has called for a 12.5% override election to be held in November. The override provides an opportunity for local voters to increase school funding. The override funding can only be used for Maintenance and Operations (staff & salaries) and are funded by local property taxes.
- D) Reading Counts:** The Vail School District has announced a new reading program to each of their elementary schools. The program is called Reading Counts and is replacing the Accelerated Reader program that has been in place for many years. The two programs are very similar. Students will continue to read books, but instead of staying within their ZPD, they will focus on the lexile measure, which helps our students grow as readers and learners. The Reading Counts program does not have the capability at this time to notify parents once their child has taken a test, but the feature should be available soon. The library staff has been working extremely hard getting books labeled for our students so that this would be a smooth transition.
- E) CWE School Goals 2016/2017:** **ACTION**
Mrs. Mayeux presented the Cottonwood Elementary School Goals for the 2016/2017 school year. There are two goals this year, one academic (Math and Reading) and one non-academic (Beyond Textbooks/Technology). Math will have 85% of 1st-5th grade students will demonstrate mastery on math and reading formatives, following reteach and retest opportunities, throughout the school year. 80% of Kindergartners will pass with a 75% or higher on a 20 question addition fluency probe to 10 by April 2017. 85% of Kindergartners will increase their Dolch Word knowledge by 30 or more words as measured by the Dolch Checklist Testing Sheets between August 2016 and April 2017. With the Beyond Textbooks/Technology Goal, all grade levels, special education and specialty teachers will post a fully packaged lesson plan (typed lesson plan in EEI/IEEI format and all accompanying materials) from their formal observation with their site administration 2016/2017 school year at compliance rate of 100%. All staff members will maintain and update a website monthly and a grade level display case and make 12 positive parent contacts each month.

Mrs. Jensen approved the Cottonwood School Goals for 2016/2017 as presented. Mrs. Pearson seconded, the motion carried.

F) Mission Statement: Mrs. Mayeux asked if the Site Council could table the Mission statement item on the agenda for the next Site Council meeting. She is still in the process of working with staff members, Cottonwood students and family members collecting data to revise our Mission statement. The Mission statement item will be on the agenda for the Site Council meeting.

Mrs. Jensen moved to hold the next meeting on Tuesday, November 1, 2016, Mrs. DeBono seconded, the motion carried. Mrs. Pearson moved to adjourn, Mrs. DeMarco seconded, the motion carried.

Submitted by: Dawn Ball, Acting Clerk

Date

SITE COUNCIL APPROVAL:

Tracy Kurz, President

Chrissy DeBono, Teacher Member

Mary-Helen Douglas, Clerk

Anabelle Pearson, Teacher Member

Amanda Jensen, Parent Member

Carol Saldaña, Classified Member

Tom Kruszewski, Parent Member