

Dear Cottonwood Families,

Did you know that you can access your child's grades right from your home computer? With Vail's PowerSchool program, parents and family members have immediate, around-the-clock access to their child's grades and attendance!

Many of our families are already using this service. For those of you that are currently registered with PowerSchool you do not need to return this form, and you can continue to log-in to view your child's grades just as you normally would by going to <http://ps.vail.k12.az.us/public> and entering your username name and password.

For families that do not have a username and password already set up, we will be happy to do that for you. Please complete the bottom of this letter and return it to the Cottonwood Office. Due to the volume of the requests we'll receive at the beginning of the school year, it may be a week or two before we can enter your information. We thank you in advance for your patience.

Sincerely,
Debby Gunderson
Technology Coordinator

Please print all information and put a line through zeros (0) to help us distinguish them from the letter O.

Parent/Guardian's Name: _____

Relationship to child (mother, step-father, etc.) _____

Student Name: _____ Student Number: _____
(If you have more than one child at Cottonwood, please list them all and we will link all of their accounts)

Student Name: _____ Student Number: _____

Student Name: _____ Student Number: _____

Your email address: _____
(Needed for PowerSchool to set up your account)

Desired username: _____

Your password will be set up as **cottonwood**
When you log in for the first time, you will be required to input a new password.

We will e-mail you or call you when we have your account set up. Please indicate below which method you prefer.

I would like to be notified by:

_____ phone call (My phone number is _____)

_____ e-mail (My e-mail address is _____)