

VAIL SCHOOL DISTRICT
Cottonwood Elementary School
Site Base Council Meeting Minutes
April 17, 2018, 4:00 PM

The meeting of the Cottonwood Site Base Council was called to order by Mrs. Mary-Helen Douglas. Members present were: Mrs. Kari Joanides, Mrs. Amanda Jensen, Mr. Tom Kruszewski, Mrs. Chrissy Debono, Ms. Kristin Salerno and Carol Saldaña. Also present included, Mrs. Sarah Bates.

Ms. Salerno moved to approve the Minutes of February 27, 2018, Mrs. Saldaña seconded, the motion carried.

Member Reports:

No Member Reports given.

Administrative Report: Mrs. Bates reported on the following:

- Current Enrollment: 642
- Resignations: Ashley Silvain, Amber Todd & Renee Rivard
- New Hires-: Brittnee Davis-Sped teacher, Grecia Villa-Art teacher and Leigh Diebold-5th grade teacher
- Movement at CWE- Ian Elmido-moving from Sped Teacher to 5th grade teacher
- Field Trips for next year:
 - Kindergarten – Reid Park Zoo
 - 1st Grade – University of Arizona of Flandrau
 - 2nd Grade – Desert Museum
 - 3rd Grade – Sabino Canyon
 - 4th Grade – ASARCO Mine
 - 5th Grade – University of Arizona & Living History in San Diego

April Activities:

- AZMerit Testing Continues
 - ELA & Math-5th (4/17)
 - ELA & Math-3rd (4/18 & 4/19)
- PTSA Mother/Son Event (4/20)
- Kindergarten Graduation Pictures (4/26)
- Kinder to Reid Park Zoo (4/27)

May Activities:

- School Wide Screening (5/2)
- RVMS Visit to Cottonwood (5/2)
- RVMS Parent Night (5/2)
- Family Reading Night (5/3)
- 5th Grade to U of A (5/4)
- Teacher Appreciation Week (5/7-5/11)
- Talent Show Auditions (5/7)
- PTSA Meeting (5/7)
- Benchmark Testing, Reading and Math, 2nd Grade Only (5/8 & 5/9)
- 5th Grade Desert Sky Visit & Parent Night (5/8)
- Writing Benchmark, 1st Grade Only (5/9)
- Benchmark-Science, K-3rd & 5 (5/10)
- 5th Grade Music Showcase (5/10)
- Teacher Request Lottery (5/11)

- Art Club Open House (5/15)
- Advanced Math Benchmark Testing (5/17)
- CWE Track & Field Day (5/18)
- CWE Talent Show (5/22)
- 3rd Grade Luau (5/23)
- First & Second Grade Water Day (5/23)
- Kinder Graduation (5/24)
- Last Day of School! 5th Grade Promotion (5/25)

Recognitions:

Ms. Salerno recognized Debby Gunderson for her hard work prepping and preparing all Chrome Books for AzMerit testing and Stephanie Magunson for her hard work organizing the AzMerit testing schedules as well!

Mrs. Jensen recognized Kristin Salerno for her hard work and time with editing the CWE Family Handbook.

Mrs. Bates recognized the following individuals:

- Stephanie Magnuson and all of the teachers that worked hard over Spring Break intersession assisting students.
- Jackie McClain, Carol Saldaña and Dawn Ball for collecting and organizing information regarding the open enrollment
- Special Education for honing in on their vision of special education for 18/19 and creating efficiency within the department
- All staff who have stepped up to maximize the number of clubs offered for next school year we have doubled our offerings

Consent Agenda:

ACTION

- A. Field trips: **(Approve)**
 - 4th Grade to Sabino Canyon (4/18 & 4/19)
 - Reading Counts to Cinemark (4/20)
 - 5th Grade to U of A Campus (5/4)
 - 1st Grade to U of A Flandreau (5/17)

- B. Fundraisers: **(None)**

Mr. Kruszewski moved to approve the Consent Agenda as presented. Ms. Salerno seconded, the motion carried.

Old Business:

- A) Social Media Guidelines-Family Handbook **INFORM & DISCUSS**
 Mrs. Bates presented the Social Media Guidelines document to Site Council to add to our CWE Family Handbook. The document was developed by a middle school principal and has important information regarding safe and appropriate use of social media and the different popular social media sites for parents to be aware of.

B) CWE Family Handbook

ACTION

Mrs. Bastes presented the final edit of the CWE Family Handbook. There were a few more edits that needed to be done. Site Council agreed to approve the handbook once the four edits had been completed.

Mrs. DeBono moved to approve the language and new format of the CWE Family Handbook with edits to be completed. Mrs. Joanides seconded, the motion carried.

New Business:

A) Tentative Teacher Assignments for 18/19

INFORM & DISCUSS

Mrs. Bates shared tentative teacher assignments for the 18/19 school year. The teacher assignments were shared with our parents along with the new Teacher Request policy for review. The two 5th grade teaching positions that were vacant, have been filled. We are now fully staffed with teaching positions for the 18/19 school year.

B) School Goals

ACTION

Mrs. Bates shared the data that the 17/18 school goals were all met.

Mr. Kruszewski made a motion to accept that school goals had been met. Mrs. DeBono seconded, the motion carried.

C) Joint Site Council Meeting

INFORM & DISCUSS

Mrs. Bates shared that Mr. Baker has scheduled a Joint Site Council meeting to be held on Thursday, May 17, 2018 at Empire High School.

Site Council members did not make a motion for the next meeting due to there being a Joint Site Council meeting scheduled on May 17th. Ms. Salerno moved to adjourn, Mrs. DeBono seconded, the motion carried.

Submitted by: Dawn Ball, Acting Clerk

Date

SITE COUNCIL APPROVAL:

Mary-Helen Douglas, President

Chrissy DeBono, Teacher Member

Tom Kruszewski, Clerk

Kristin Salerno, Teacher Member

Amanda Jensen, Parent Member

Carol Saldaña, Classified Member

Kari Joanides, Parent Member